

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**INDEPENDENT SCHOOL DISTRICT #413**  
**Monday, June 28, 2010 (5:30 PM)**

**4159**

The Board of Education of Independent School District #413, Marshall Public Schools met for their regular meeting in the Professional Development Room of the District Administration Office on Monday, June 28, 2010. Chairman Chapman called the meeting to order and upon the roll being called, the following were present: Jeff Chapman, Matt Coleman, Carolyn Jansen, Bill Mulso, Tim Swenson and Karen VanKeulen. Also in attendance were: Superintendent Willert, Director of Business Services Lamprecht, La Oeltjenbruns, Bill Swope, Jodelle Greiner, Kari Meyer, Tony Doom, Lois Quam, Susie Bryen and Steve Gardner.

**Approval of Agenda**

Member **(Jeff Chapman)** Moved, Member **(Tim Swenson)** seconded to approve the **ORIGINAL** motion 'that the agenda for Monday, June 28, 2010 be approved as presented.'. Upon roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

**Approval of Minutes**

Member **(Jeff Chapman)** Moved, Member **(Bill Mulso)** seconded to approve the **ORIGINAL** motion 'that the minutes of Monday, May 17, 2010; Monday, June 7, 2010 and Thursday, June 10, 2010 are approved as presented.'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

**Approval of Payment of Bills**

Member **(Jeff Chapman)** Moved, Member **(Karen VanKeulen)** seconded to approve the **ORIGINAL** motion 'Board approves May bills'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

The bills for May/June by fund category are:

General Fund	\$1,948,263.80
Foodservice Fund	\$374.36
Transportation Fund	\$130,510.70
Community Services Fund	\$56,418.80
Capital Outlay Fund	\$20,985.51
Debt Service Fund	\$350.00
Student Entrepreneurial Fund	\$994.06
<b>TOTAL</b>	<b>\$2,157,897.23</b>

The Treasurer's Report as of May 31<sup>st</sup>, 2010

**FUND**

General Fund	\$2,325,386.11
Foodservice Fund	\$26,279.72
Transportation Fund	(\$45,250.46)
Community Services Fund	\$335,704.93
Capital Outlay Fund	\$386,219.23
Construction Fund	\$0.00
OPEB Redemption	\$33,372.58
Debt Service Fund	\$1,249,760.57
<b>TOTAL</b>	<b>\$4,311,472.68</b>

**INVESTMENTS**

General Fund	\$3,702,211.45
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Debt Redemption Fund	\$0.00
Bremer OPEB Trust	\$1,008,944.15
<b>TOTAL</b>	<b>\$4,711,155.60</b>

**Tiger Spotlight**

Willert recognized Bruce Remme, Director of Activities has earned national certification and has designation as Certified Athletic Administrator from the National Interscholastic Athletic Administrators Association.

**Administrators Report**

Willert highlighted items from each of the administrative reports submitted. End of year items in the Primary Report featured the graduation at West Side and events from both Park Side and West Side. The tiger statue has been placed at the high school, and the library project is moving forward.

**Presentations**

**Pride in the Tiger Foundation, Bill Swope Executive Director**

Swope shared information with the Board on the Pride in the Tiger Foundation and how it got its start. A listing of projects that have been funded by the Foundation for student enrichment in addition to overseeing the scholarship endowed funds (\$1.2 M) was shared. Each member was encouraged to participate in the 14th annual golf tournament on July 19, 2010. Discussion and questions were held.

**Q COMP Presentation ~ Kari Meyer**

Meyer, as the interim QCOMP Coordinator shared highlights from the annual 2009 – 2010 QCOMP report. Discussion and questions were held.

**FY 2011 Budget ~ Bruce Lamprecht**

Lamprecht reviewed the FY 2011 budget book document for the Board, highlighting various revenue and expense figures for each of the budget areas. Discussion and questions were held.

**Public Forum**

Lois Quam, a 1979 graduate of Marshall High School addressed the Board to express her appreciation and thanks to the Board, teachers and community for giving her an education and experiences that best prepared her for her future life beyond high school. The academic and extra-curricular activities in which she participated were fundamental in preparing her for success. She presented the District with a photo of her class as a 1983 Rhodes Scholar. This photo is given to the Board of Education, Superintendent, teachers and students to offer her thanks and be an inspiration to students for being the next Rhodes Scholar from Marshall Public Schools.

**Board Action**

**Approval of QCOMP Annual Report**

Member **(Bill Mulso)** Moved, Member **(Tim Swenson)** seconded to approve the **ORIGINAL** motion 'that the Board approves the 2009 - 2010 QCOMP Report as presented and authorizes administration to submit to the MN Department of Education with appropriate signatures as

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required.'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

**Approval of FY 2011 Budget**

Member (**Jeff Chapman**) Moved, Member (**Carolyn Jansen**) seconded to approve the **ORIGINAL** motion 'that the Board approves the FY 2011 Budget as presented.' Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

**Dissolution Cooperative Sponsorship in Boys Hockey with Lakeview Public School**

Member (**Jeff Chapman**) introduced the following resolution:

WHEREAS, a proposed Agreement has been negotiated and drafted regarding the cooperative sponsorship of a joint high school Boys Hockey program.

WHEREAS, a copy of the proposed draft is attached and incorporated by reference.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 413, as follows:

1. That the attached Cooperative Sponsorship Agreement be and hereby is dissolved.
2. That the Chairman and Clerk are hereby authorized to execute the attached Cooperative Sponsorship Agreement and to make the required application to the Board of Directors of the Minnesota State High School League; and
3. That this resolution shall be effective only upon the adoption of a similar resolution by the Governing Board or School Board of the cooperating school or school district.

The motion for the adoption of the foregoing resolution was duly seconded by Member (**Karen VanKeulen**) and upon a roll call vote being taken, the following voted in favor thereof: Chapman, Coleman, Jansen, Mulso, Swenson, VanKeulen and the following voted against the same: NONE ; Whereupon the resolution was declared duly passed and adopted.

**Application for Cooperative Sponsorship in Girls' Swimming with Lakeview and Wabasso**

Member (**Jeff Chapman**) introduced the following resolution:

WHEREAS, a proposed Agreement has been negotiated and drafted regarding the cooperative sponsorship of a joint high school Girls' Swimming program.

WHEREAS, a copy of the proposed draft is attached and incorporated by reference.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 413, as follows:

1. That the attached Cooperative Sponsorship Agreement be and hereby is approved.
2. That the Chairman and Clerk are hereby authorized to execute the attached Cooperative Sponsorship Agreement and to make the required application to the Board of Directors of the Minnesota State High School League; and
3. That this resolution shall be effective only upon the adoption of a similar resolution by the Governing Board or School Board of the cooperating school or school district.

The motion for the adoption of the foregoing resolution was duly seconded by Member (**Matt Coleman**) and upon a roll call vote being taken, the following voted in favor thereof: Chapman, Coleman, Jansen, Mulso, Swenson, VanKeulen and the following voted against the same: NONE ; Whereupon the resolution was declared duly passed and adopted.

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**Application for Cooperative Sponsorship in Girls Gymnastics with Lakeview**

Member **(Tim Swenson)** introduced the following resolution:

WHEREAS, a proposed Agreement has been negotiated and drafted regarding the cooperative sponsorship of a joint high school Girls Gymnastics program.

WHEREAS, a copy of the proposed draft is attached and incorporated by reference.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 413, as follows:

1. That the attached Cooperative Sponsorship Agreement be and hereby is approved.
2. That the Chairman and Clerk are hereby authorized to execute the attached Cooperative Sponsorship Agreement and to make the required application to the Board of Directors of the Minnesota State High School League; and
3. That this resolution shall be effective only upon the adoption of a similar resolution by the Governing Board or School Board of the cooperating school or school district.

The motion for the adoption of the foregoing resolution was duly seconded by Member **(Bill Mulso)** and upon roll call vote being taken thereon, the following voted in favor thereof: Chapman, Coleman, Jansen, Mulso, Swenson, VanKeulen and the following voted against the same: NONE ; Whereupon the resolution was declared duly passed and adopted.

**Application for Cooperative Sponsorship of Boys Hockey between Lakeview and Tracy - Milroy - Balaton**

Member **(Jeff Chapman)** introduced the following resolution:

WHEREAS, a proposed Agreement has been negotiated and drafted regarding the cooperative sponsorship of a joint high school Boys Hockey program.

WHEREAS, a copy of the proposed draft is attached and incorporated by reference.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 413, as follows:

1. That the attached Cooperative Sponsorship Agreement be and hereby is approved.
2. That the Chairman and Clerk are hereby authorized to execute the attached Cooperative Sponsorship Agreement and to make the required application to the Board of Directors of the Minnesota State High School League; and
3. That this resolution shall be effective only upon the adoption of a similar resolution by the Governing Board or School Board of the cooperating school or school district.

The motion for the adoption of the foregoing resolution was duly seconded by Member **(Karen VanKeulen)** and upon a roll call vote being taken thereon, the following voted in favor thereof: Chapman, Coleman, Jansen, Mulso, Swenson, VanKeulen and the following voted against the same: NONE ; Whereupon the resolution was declared duly passed and adopted.

**Accept Contract for Managed Print Services**

Member **(Jeff Chapman)** Moved, Member **(Tim Swenson)** seconded to approve the **ORIGINAL** motion 'That the Board accepts the proposal submitted by Bennett Office Technologies of Willmar to negotiate and enter into a contract for Managed Print Services for a period of five years commencing July 1st, 2010 to June 30th, 2015.' Steve Gardner from Bennett Office Technologies shared an overview of managed print services with the Board. Discussion and questions were held. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

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**Approval of Beverage Services Contract**

Member (**Matt Coleman**) Moved, Member (**Carolyn Jansen**) seconded to approve the **ORIGINAL** motion 'that the Board accepts the proposal submitted by Viking Coca-Cola / First Choice Food and Beverage Solutions of Marshall to enter into a contract for beverage services for a five year period commencing July 1st, 2010 to June 30th, 2015.'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

**Approve Health & Safety Summary (Attachment 99)**

Member (**Jeff Chapman**) Moved, Member (**Bill Mulso**) seconded to approve the **ORIGINAL** motion 'that the Board approves the Health and Safety Summary Report (Attachment 99) as presented and authorizes administration to submit to the MN Department of Education.'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

**Authorization to Seek Grant Proposal**

Member (**Bill Mulso**) Moved, Member (**Tim Swenson**) seconded to approve the **ORIGINAL** motion 'that the Board authorizes Southwest Adult Basic Education to submit a grant to the Governor's Workforce Development Council in the amount of \$86,932.'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

**Personnel**

Member (**Jeff Chapman**) Moved, Member (**Karen VanKeulen**) seconded to approve the **ORIGINAL** motion 'That the Board approves personnel as presented with any agreements between employees and District to be executed by the Chairman and Clerk of the School Board.'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

**Notice of Resignation/Termination**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Eric Sawatzke	Teacher	6/15/2010
Steve Johnson	Head Girls Golf Coach	6/30/2010
A Thor	Paraprofessional	6/25/2010
Michelle Pietz	Paraprofessional	6/28/2010
Charles Kost	Girls Tennis Coach	6/22/2010
Nicolle Johnston	Paraprofessional	6/28/2010

**Notice of New Contract**

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Catherine Abbott	Talent Academy- Painting	\$350 for the 1 week program	6/14-18/2010
Martin Brandl	Talent Academy Web Design	\$350 for the 1 week program	6/21-25-2010
Martin Brandl	Talent Academy Design Video Game	\$350 for the 1 week program	6/14-18/2010
Steve Harrison	Talent Academy LEGO 101	\$350 for the 1 week program	6/14-18/2010
Steve Harrison	Talent Academy Crazy Lego	\$350 for the 1 week program	6/14-18/2010

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Steve Harrison	Talent Academy LEGO Machine	\$350 for the 1 week program	6/21-25-2010
Steve Harrison	Talent Academy LEGO Engineering	\$350 for the 1 week program	6/21-25-2010
Erik Hall	Talent Academy Design/Build Robots	\$350 for the 1 week program	6/14-18/2010
Joel McKinney	Talent Academy Pottery/Ceramics 2 classes	\$350 for the 1 week program per class	6/14-18/2010
Marshall Animal Clinic S. Kuecker	Talent Academy Creatures Great & Small	\$350 for the 1 week program	6/14-18/2010
Kelly Schuerman	Talent Academy Autonomous Vehicles	\$350 for the 1 week program	6/14-18/2010
Lori Skrien	Talent Academy Yummy Kids	\$350 for the 1 week program	6/14-18/2010
Wendy Sullivan	Talent Academy Tapa Party	\$350 for the 1 week program	6/21-25-2010
Katie Palmer	Talent Academy Program Assistant	\$500.00 for the summer.	6/14-28/2010
Peter Weeks	Talent Academy Program Assistant	\$300.00 for the summer.	6/14-28/2010
Hope Weilage	Talent Academy Art Assistant	\$100.00 for the summer.	6/14-28/2010
Nicolle Johnston	Summer ELL Teacher	\$25.00 for up to 45 hrs	6/28-7/15/2010
Michelle Noriega	Coordinating Teacher	\$1100 for the year	10-11 school yr.
Nonna Gutman	Coordinating Teacher	\$1100 for the year	10-11 school yr.
Pam Fier-Hansen	Coordinating Teacher	\$1100 for the year	10-11 school yr.
Sandy Carpenter	Coordinating Teacher	\$1100 for the year	10-11 school yr.
Cathie Crouse	Coordinating Teacher	\$1100 for the year	10-11 school yr.
Kari Meyer	Coordinating Teacher	\$1100 for the year	10-11 school yr.
Kelly Konietzko	Coordinating Teacher	\$1100 for the year	10-11 school yr.
Kala Kopitski	Coordinating Teacher	\$1100 for the year	10-11 school yr.
Beth Ritter	Coordinating Teacher	\$1100 for the year	10-11 school yr.
Sue Strautz	Coordinating Teacher	\$1100 for the year	10-11 school yr.
Marcia Ivers	Peer Coach	\$850 for the year	10-11 school

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Brenda Kellen	Peer Coach	\$850 for the year	yr. 10-11 school
Vickie Radloff	Peer Coach	\$850 for the year	yr. 10-11 school
Brydie DeMuth	Peer Coach	\$850 for the year	yr. 10-11 school
Paul Lanoue	Peer Coach	\$850 for the year	yr. 10-11 school
Fred Almer	Peer Coach	\$850 for the year	yr. 10-11 school
Rick Purrington	Peer Coach	\$850 for the year	yr. 10-11 school
Heather Moore	Peer Coach	\$850 for the year	yr. 10-11 school
Deb Herrmann	Peer Coach	\$850 for the year	yr. 10-11 school
Michelle Jewett	Peer Coach	\$850 for the year	yr. 10-11 school
Dana Moore	Peer Coach	\$850 for the year	yr. 10-11 school
Peter Thor	Peer Coach	\$850 for the year	yr. 10-11 school
Chris Shaffer	Peer Coach	\$850 for the year	yr. 10-11 school
Amanda Pederson	Peer Coach	\$850 for the year	yr. 10-11 school
Hallie Greenfield	Peer Coach	\$850 for the year	yr. 10-11 school
Heather Schrunk	Peer Coach	\$850 for the year	yr. 10-11 school
Sue Soupir	Peer Coach	\$850 for the year	yr. 10-11 school
Sheila Lee	Peer Coach	\$850 for the year	yr. 10-11 school
Tracy Zahnow	Peer Coach	\$850 for the year	yr. 10-11 school
Kathy Orthaus	Peer Coach	\$850 for the year	yr. 10-11 school
Theresa Leek	Peer Coach	\$850 for the year	yr. 10-11 school
Bryan Morris	Peer Coach	\$850 for the year	yr. 10-11 school
Kristi Wiese	Peer Coach	\$850 for the year	yr. 10-11 school
Tammy Dulas	Peer Coach	\$850 for the year	yr. 10-11 school
Christa Nester	Peer Coach	\$850 for the year	yr. 10-11 school

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Carrie Remerowski	Teacher .75 F.T.E.	\$29,885.33	yr.
Megan Mattison	Teacher .75 F.T.E.	\$33,606.26	8/17/2010
Sheila Lee	Mentor	\$650.00	10-11 school yr.
Julie Allen	Mentor	\$650.00	10-11 school yr.
Anna Hesse	ECSE Teacher	\$36,324.00	8/17/2010
Kathleen Moore	ECSE Teacher	\$31,468.00	8/17/2010
Sarah Quiram	Teacher	\$30,500.00	8/17/2010
Jennifer Chepa	Teacher	\$35,675.00	8/17/2010
Benjamin Cook	Teacher	\$30,500.00	8/17/2010
Flora (Marcela) Valencia	Teacher .33 F.T.E	\$11,055.00	8/17/2010
Dion Caron	Payroll	10-11 \$41,700.00 11-12 \$43,220.00	7/1/2010
Gwen Johnson	Human Resources/ Accounting Assistant	10-11 \$36,884. 11- 12 \$38,300.00	7/1/2010
Karla Luther	Accounts Payable	10-11 \$17,225.00 11-12 \$17,524.00	7/1/2010
La Oeltjenbruns	Superintendent Assistant	10-11 \$43,654.00 11-12 \$44,100.00	7/1/2010
Russell Sanow	Accounts Specialist	10-11 \$46,107.00 11-12 \$46,921.00	7/1/2010
Tricia Stelter	District Administrative Assistant	10-11 \$38,400.00 11-12 \$39,350	7/1/2010

**Notice of Modification of Contract**

<u>Name</u>	<u>Position</u>	<u>Modification</u>	<u>Effective Date</u>
Brenda Elton	Teacher	From .5 to .67 F.T.E.	8/16/10
Vickie Radloff	Teacher	from .5 to 1 F.T.E.	8/16/10
Diane Doll	Mecla Summer Para	From 6 to 6.5 hrs per day	6/10 to 7/9/10
ABE Staff	Non-contracted	\$.25 per hour added to pay rate	7/1/10
Danaca DeVos	Summer Daycare Aide	Increase from 4.5 to 5.5 hr a day	6/9/20

**d) Request for Leave**

<u>Name</u>	<u>Position</u>	<u>Leave Type</u>	<u>Effective Date</u>
Jason Weber	Paraprofessional	Educational Pursuits	6/30/2010

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**2010 - 2012 Administrative Support Group Master Agreement**

Member **(Jeff Chapman)** Moved, Member **(Matt Coleman)** seconded to approve the **ORIGINAL** motion 'That the board approves the Administrative Support Group (ASG) Master Agreement for 2010 - 2012 as presented.' Discussion and questions held. Lamprecht shared that this agreement represents a total package settlement of 2.38% for 2010 – 2011, and; 3.29% for 2011 – 2012 including all advancements for a combined settlement of 5.76%. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

**2010 - 2012 Support Services Master Agreement**

Member **(Jeff Chapman)** Moved, Member **(Matt Coleman)** seconded to approve the **ORIGINAL** motion 'That the board approves the Support Services Master Agreement for 2010 - 2012 as presented.' Discussion and questions held. Lamprecht shared that this agreement represents a total package settlement of 4.37% for 2010 – 2011, and; 1.42% for 2011 – 2012 including all advancements for a combined settlement of 5.85%. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

**2010 - 2012 Confidential Master Agreement**

Member **(Jeff Chapman)** Moved, Member **(Carolyn Jansen)** seconded to approve the **ORIGINAL** motion 'That the board approves the Confidential Master Agreement for 2010 - 2012 as presented.' Discussion and questions held. Lamprecht shared that this agreement represents a total package settlement of 2.79% for 2010 – 2011, and; 3.11% for 2011 – 2012 including all advancements for a combined settlement of 5.98%. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

**Adjournment**

Having no additional business to conduct, the chairman adjourned the meeting. Meeting adjourned at 7:49 p.m.

Bill Mulso  
Clerk