

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT #413
Tuesday, February 16, 2010 (5:30 PM)

4124

The Board of Education of Independent School District #413, Marshall Public Schools met for their regular meeting in the Professional Development Room of the District Administration Office on Tuesday, February 16, 2010. Chairman Chapman called the meeting to order at 5:30 p.m. and upon the roll being called, the following were present: Jeff Chapman, Matt Coleman, Carolyn Jansen, Bill Mulso, Tim Swenson and Karen VanKeulen. Also in attendance were: Superintendent Willert, Director of Business Services Lamprecht and Principal Jones. Others attending included: Jodelle Greiner, Jess Nelson, Teresa Kock and La Oeltjenbruns.

Approval of Agenda

Member **(Karen VanKeulen)** Moved, Member **(Bill Mulso)** seconded to approve the **ORIGINAL** motion 'that the agenda for February 16, 2010 is approved as presented.' Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

Approval of Minutes

Member **(Jeff Chapman)** Moved, Member **(Matt Coleman)** seconded to approve the **ORIGINAL** motion 'that the minutes for January 19, February 1 and February 8, 2010 be approved as presented.' Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

Approval of Payment of Bills

Bills for January 2010

Member **(Jeff Chapman)** Moved, Member **(Tim Swenson)** seconded to approve the **ORIGINAL** motion 'Board approves the January/February bills'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

The bills for January/February by fund category are as follows:

General Fund	\$994,435.51
Foodservice Fund	\$196,581.09
Transportation Fund	\$104,502.27
Community Services Fund	\$60,960.01
Capital Outlay Fund	\$14,035.46
Debt Service Fund	\$0.00
Student Entrepreneurial Fund	\$382.39
TOTAL	\$1,370,896.73

Treasurer's Report as of January 31st, 2010
FUND

General Fund	\$2,032,332.93
Foodservice Fund	(\$19,470.84)
Transportation Fund	\$6,346.82
Community Services Fund	\$337,300.77
Capital Outlay Fund	\$430,205.48
Construction Fund	\$0.00
OPEB Redemption	\$4,067.50
Debt Service Fund	\$611,835.00
TOTAL	\$3,402,617.66

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INVESTMENTS

General Fund	\$3,699,592.16
Debt Redemption Fund	\$0.00
Bremer OPEB Trust	\$997,898.86
TOTAL	\$4,697,491.02

Board Forum

Update on Board Activities

Coleman highlighted meetings held by the Board Performance Oversight Committee and Finance Round Table.

February Tiger Spotlight

Willert highlighted the AAA Award winners from Marshall High School – Christian Maes and Stephanie Noyes as well as Ryn Myhrberg, who was one of 32 recipients statewide of the ExCEL Award given by the Minnesota State High School League. Willert also highlighted that February 22 – 26, 2010 is School Board Recognition Week and presented each of the Board members with a certificate of appreciation.

Administrative Report

Willert highlighted various items from each administrator's report. The budget timeline, special budget presentations for information as well as an update on the Flexible Learning Year was shared.

Presentations

Teresa Koch ~ United Way/Barbara Coloroso Event

United Way is sponsoring, along with other community organizations, a presentation by writer Barbara Coloroso on March 23. Koch updated the Board on opportunities for the District and families and plans underway for this event. Questions and discussion held as part of this presentation.

Board Action

Approval of FY 2011 Budget Objectives and Priorities

Member **(Bill Mulso)** Moved, Member **(Matt Coleman)** seconded to approve the **ORIGINAL** motion 'that the FY 2011 budget objectives and priorities are approved as presented.'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 – 0**. Discussion was held. The budget objectives approved are: Manageable class sizes; Maintain 8% positive fund balance; Maintain, evaluate & consider additional outside support for activities; Maintain core course offerings at the Middle and High Schools; Focus on 90% achievement goals and meet NCLB achievement goals; Openly communicate & inform the community & staff on the seriousness of budget & funding challenges; Consider revenue enhancements, and; Evaluate schedule at all levels. The School Board service & program priorities are: Reading/Language Arts; Manageable class sizes and class size targets; Mathematics; Science; Activities (extra & co-curricular); Administration, and; Advanced course offerings.

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FY 2011 Budget Parameters

RECOMMENDATION: that the FY 2011 budget parameters are approved as presented. budget target parameters as discussed at 2/8 work session; questions & discussion held; Chapman - good parameters to work from, but dependent upon what cuts may be, wants to reserve judgment for final vote should impact be direct to class sizes; Swenson - target percentage be w/in a range, not exact percentage; Willert - understanding on level of tolerance to access fund reserve is what led to misunderstanding/confusion last year; going forward for 10/11, a very sincere effort from admin for proposed reductions would focus on maintenance of 8% reserve; additional revenue options would be considered; budget adjustments are both reductions and revenue; staff presentation 3 items covered = budget data from 2/8; objectives & priorities; parameters 3/15 presentation to staff w/Board invited to attend;

Member **(Jeff Chapman)** Moved, Member **(Matt Coleman)** seconded to approve the **ORIGINAL** motion 'that the FY 2011 budget parameters are approved as presented.'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0** Discussion was held. The 2010 – 2011 Budget Parameters are: Flat student enrollment; Maintenance of 8% general fund balance for ongoing planning; Negotiated settlements consistent with the Marshall Education Association negotiated agreement; Foundation Formula aid cut of \$100 per pupil, and; Budget Adjustment Target of \$400,000.

Set Special Meeting dates

Member **(Jeff Chapman)** Moved, Member **(Tim Swenson)** seconded to approve the **ORIGINAL** motion 'that the Board sets February 23 and March 15 and March 16, 2010 as staff/community information presentations and also sets Monday, March 22, 2010 as a special board meeting.'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

Make Up Dates for 2009 - 2010 School Year

Member **(Jeff Chapman)** Moved, Member **(Tim Swenson)** seconded to approve the **ORIGINAL** motion 'that the board approves the proposed make-up school dates of April 1, 2010 and if an additional day is missed before spring break (April 2 – 5, 2010), school will be in session on Monday, April 5, 2010 as presented.'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **1**. The motion **CARRIED. 5 - 1**

Personnel

Member **(Jeff Chapman)** Moved, Member **(Bill Mulso)** seconded to approve the **ORIGINAL** motion 'That the Board approves personnel as presented with any agreements between employees and District to be executed by the Chairman and Clerk of the School Board.'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 - 0**

Notice of Resignation/Termination

Vicki Lamprecht	Mentor	1/15/10
Cheri Buysse	Mentor	1/15/10
Lisa Swope	Mentor	1/15/10
Stacy Schuh	Mentor	1/15/10
Rebecca Schmidt	Lunchroom Monitor	1/8/10

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Carmen Brunsvold	Paraprofessional on leave		1/29/10
Kayla Haugen	Paraprofessional		2/19/10
Kari Buysse	Title I Teacher		2/8/10
<u>Notice of New Contract</u>			
Mike Fenske	Mentor	\$188.50	1/4/10
Mary Jo Hmielewski	Mentor	\$325.00	1/25 - end of school year.
Andrew Bradtke	Security	\$10.78 per hr/ as assigned	1/23/10
Lyndon Fox	Security	\$10.78 per hr/ as assigned	1/30/10
Cheryl Coulter	High School Lunchroom Aide	\$9.45 per hour 2.5 hrs day	1/26/10
Kari Buysse	Title I Teacher	\$25.00 per hr for a total of 135 hrs 09/10 year	8/24/09-5/11/2010
Dianne Bell	3rd gr Just for Math Teacher	\$25.00 per hr 3 hrs a day one day a week.	1/11/10 - 4/12/10
Paige Grabau	3rd gr Just for Math Teacher	\$25.00 per hr 3 hrs a day one day a week.	1/11/10 - 4/12/10
Robert Jacobson	3rd gr Just for Math Teacher	\$25.00 per hr 3 hrs a day one day a week.	1/11/10 - 4/12/10
Kim Shaikoski	3rd gr Just for Math Teacher	\$25.00 per hr 3 hrs a day one day a week.	1/11/10 - 4/12/10
Sue Soupir	3rd gr Just for Math Teacher	\$25.00 per hr 3 hrs a day one day a week.	1/11/10 - 4/12/10
Robert Jacobson	4th gr Just for Math Teacher	\$25.00 per hr 3 hrs a day one day a week.	1/11/10 - 4/12/10
Angie Kurth	4th gr Just for Math Teacher	\$25.00 per hr 3 hrs a day one day a week.	1/11/10 - 4/12/10
Heather Schrunk	4th gr Just for Math Teacher	\$25.00 per hr 3 hrs a day one day a week.	1/11/10 - 4/12/10
Steve Fleck	Head Varsity Baseball	\$4,207.00	3/22-end of season
Brandon Wilhelmi	B squad baseball coach	\$2,202.00	3/22-end of season
Chase Pollock	Asst. Varsity Baseball	\$2,543.00	3/22-end of season
Mitch Maxwell	C Squad Baseball	\$1,740.00	3/22-end of season
Jack Houseman	Head Softball Coach	\$4,207.00	3/15-end season
Bri Thome	Asst Softball	\$2,543.00	3/15-end season
Steve Johnson	Head Girls Golf Coach	\$4,207.00	3/15-end season
Allen Lucht	Head Boys Golf Coach	\$4,207.00	3/15-end season
Jacob Hanson	JH B/G Golf Coach	\$1,345.00	3/23-end season
Kari Ehlers	Asst B/G Golf Coach	\$3,059.00	3/15-end season

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Stephaine Bot	Head Girls Track Coach	\$3,317.00	3/15-end season
Robert Jacobson	JH Track	\$1,294.00	3/22-end of season
Chris Shaffer	Asst Track	\$3,442.00	3/15-end season
Megan Mattison	Asst Track	\$2,912.00	3/15-end season
Mike Jacobs	Head Boys Track Coach	\$4,207.00	3/15-end season
Peter Thor	JH Track	\$1,248.00	3/23-end of season
Sean Smith	Asst Track	\$2,610.00	3/15-end season
Terry Bahlmann	Spring Strenght Coach	\$2,295.00	3/9-end season
Sharla Larson	JH Track	\$1,101.00	3/23-end of season
Jessica DeMaria	Poroject Success Aide	\$9.45 hr 2/day 2 per wks	2/8/10
Krista Bjella	Long term Math sub	\$82.43 per day	2/16 to on or about 5/3/10
Linda Karjala	.5 F.T.E. Sp Ed Teacher	\$6,513.21	2/16 to end of 09/10 school year
Cathy Schlagel	Mentor	\$278.00	2/11 to end of 09/10 school year

Notice of Modification of Contract

Brenda Elton	Mentor	Adjust from \$162.50 to \$188.50	1/4/10
Kari Meyer	Teacher	.5 Math Teacher .5 Q Comp Coordinator	2/15/10-end of 09/10 school year.

Request for Leave

Andrea Smith	Paraprofessional	Medical	2/1/10
Rick Purrington	Teacher	Family Leave	on or about 5/7 to 6/4/2010
Alyssia Coudron	Teacher	Family Leave	on or about 3/25 to end of 09/10
Nicolle Johnston	Paraprofessional	Leave of Absence	3/29 thru 6/4/10
Susanna Anderson	Paraprofessional	Family Leave	on or about 3/15- on or about April 19
Natalie Jerzak	Teacher	Family Leave	on or about 5/20/10 to end of 09/10 school year

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Approval of 09/10 Certified Seniority List

Member **(Jeff Chapman)** Moved, Member **(Tim Swenson)** seconded to approve the **ORIGINAL** motion 'That the Board approves the 09/10 Certified Seniority List as presented.'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **CARRIED. 6 – 0** This list is attached to the official minutes book and available for anyone who may wish to view it.

Adjournment

Having no additional items to announce or discuss, Chairman Chapman adjourned the February 16, 2010 meeting at 6:32 p.m.

Bill Mulso, Clerk